

Upward Bound Program

Dear Parent:

Your child has expressed an interest in the Houston Community College System Upward Bound Program. Upward Bound provides academic counseling and cultural enrichment activities to its participants to better prepare them for entrance into a post-secondary educational institution.

Upward Bound is a federally funded program and ALL participants must meet federal guidelines. All of the data requested in the application packet is necessary to adequately assess your child's eligibility for the program and needs for program services. The Upward Bound Program prides itself in meeting individual needs... needs determined partly through a review of the application materials. Therefore, we ask that you review carefully all statements and respond accordingly. All records are kept confidential. However, the federal government does request certain data on students to evaluate the effectiveness of the program and our adherence to federal regulations.

Participation in the Upward Bound Program is a big commitment on the Child's part; almost weekly Saturday sessions during the academic year and a mandatory six-week Summer session each year until he/she graduates from high school requires a lot of will power and motivation. Your support will be needed and expected throughout this period.

We the HCCS Upward Bound Staff will do all we can do to help your child achieve his/her desired educational goals. We hope that we can count on you, and sometimes call on you for assistance.

Thank you
Sincerely,

Upward Bound Program

Dear Applicant:

Thank you for your interest in the Houston Community College System Upward Bound Program. We are providing you an application packet which, should be completed and returned to the address below. All information will be kept confidential.

UPWARD BOUND PROGRAM
HCCS CENTRAL COLLEGE
3821 Caroline, Suite 148, MC 1229H
HOUSTON, TX 77004
(713) 718-6388
Fax: (713) 718-6390

Upward Bound is a federally funded program designed to assist students who have academic potential to complete high school and enter into and complete post-secondary education with a degree or certificate.

As stated above Upward Bound is federally funded and all participants must meet eligibility criteria. **Your completion and return of all requested documents will help us to quickly determine your eligibility.** Please answer all questions, and if something does not apply, write N/A in the space provided.

Before a student is officially admitted into the Upward Bound Program, a probationary period of six (6) Saturdays must be completed. This probationary period will monitor attendance, behavior, and attitudes, participation and high school grades during each Saturday session. Stipend will not be provided during this probationary period. Once the six Saturdays have been completed and the student successfully meets the established criteria, then the student will be officially admitted into the program and will begin to receive a weekly stipend. Student will schedule an appointment with the counselor who will interview the student. A parent must accompany the student during this meeting.

Each student will be contacted after your application packet has been received and reviewed. If you have any questions, please feel free to call the office Monday through Friday, between the hours of 8:00 a.m. through 4:30 p.m.

Sincerely,

The Upward Bound Staff

Upward Bound Program

The Upward Bound Program

Please note* There are required documents by the federal law.

Please turn in COPIES of the following information.

1. Copy of you last report card
2. Copy of your social security card
3. Copy of your birth certificate or permanent resident card (if you are from another country)
4. Your parent's last income tax filed (form 1040) Please make a copy and turn it in for your folder. (i.e. If you are applying in 2004, then you should turn in the 1040 from 2003)
5. Copy of your families Medicaid Care (for the current month) or verification receiving financial assistance from the Texas Department of Human Services
6. Copy of Award Letter from Social Security Administration if your parents are receiving assistance from Social Security Administration because of a disability or as Survivors

You must complete all attached forms! Please pay close attention to the forms as your parents or parent signature is required

Your application is not completed until all documents have been completed and turned in!

If you have any questions, please call the Upward Bound Program Office

UPWARD BOUND PROGRAM
HOUSTON COMMUNITY COLLEGE- CENTRAL
1300-B Holman St.
HOUSTON TX 77004
(713) 718-6388
FAX: (713) 718-6390

Tentative start date is

Houston Community College System
Central College
FAX: (713) 718-6390
PHONE (713) 718-6388

UPWARD BOUND PROGRAM
1300-B Holman St., MC 1229H
Houston, Texas 77004

ADMISSIONS APPLICATION

Name of Applicant: _____ Social Security No: _____

Home address: _____ Zip Code: _____

Date of Birth: _____ Age: ___ Sex: M F Place of Birth: _____

Name of School: _____ Grade Level: _____ Home Phone: _____

Email Address _____

Citizenship Status: ___ U.S. Citizen ___ Permanent Resident ___ Temporary Resident ___ Other

Ethnic Background: ___ African-American/Black ___ Mexican-American/Hispanic
___ White/Caucasian ___ Asian ___ Other

After high school graduation, do you intend to further your education and enroll in?
___ Trade School ___ College/University ___ Service ___ None

Are you currently participating in any extra curricular activities that will prohibit you from?
fully participating in 25 Saturday sessions during the academic year and 7 weeks during the
summer? ___ YES ___ NO

Are you currently, the applicant, working part-time? ___ YES ___ NO If yes, ___ After school ___ Weekends

Total family income earned from employment for last year \$ _____

Total family income received from non-taxable source for last year \$ _____
___ AFDC ___ Food Stamps ___ Social Security Benefits ___ SSI ___ Other

Total number of persons living in your household _____

Father's name _____ Employer _____
Does father have a college degree (4 years)? ___ YES ___ NO

Mother's name _____ Employer _____
Does mother have a college degree (4 years)? ___ YES ___ NO

I HAVE READ AND UNDERSTAND THE INFORMATION CONTAINED IN THIS APPLICATION. I
CERTIFY THAT ALL INFORMATION THAT I HAVE PROVIDED IS TRUE AND CORRECT TO THE BEST
OF MY KNOWLEDGE.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Thank you for your commitment to education!

Affidavit of Waiver

I, _____, parent or guardian of _____, am aware, and agree that Houston Community College System here in after called the college, its agents, officers, employees and assignees are not, nor will they be held personally or officially liable for any and all damages resulting from any and all incidents, accidents, injuries, or claims which may arise out of my child's participation in the Upward Bound Program. I understand that he/she is participating in this program and its program activities totally at his/her own risk. The college will not, in any circumstances, be held liable for any accidents, incidents, injuries or claims that may arise out of such program activities, including but not limited to field trips, outings, tours, gatherings, and other activity.

I am also aware that this waiver does not excuse the college, for any negligent conduct that directly cause injury to my child.

Wherefore, I waive any and all rights that may arise to hold liable by any cause of action the college, its agents, officers, employees, and assignees in their official or personal capacity.

Signature-Parent or Guardian

Release of Information

_____ (School or Test Center)
has permission to release transcripts, test records, educational, and personal data on my
son/daughter _____, to the Houston
Community College System, Upward Bound Program so that it may be used in
determining Upward Bound eligibility.

Student's signature _____

Parent's signature _____

Date: _____
(High School Copy)

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Student's signature _____

Parent's signature _____

Date: _____
(HCCS Upward Bound Copy)

Upward Bound Program

STUDENT COMMITMENT

I do hereby commit to the following:

- to adhere to the policies and procedures of the HCCS Upward Bound Program;
- to bring homework, school books, pencil/pen and paper to all sessions and be fully prepared for every class in the Upward Bound Program;
- to participate fully in the Upward Bound Program;
- to fully utilize the tutoring available to me;
- to be here on time, 8:00 a.m. sharp during the academic and summer sessions;
- to be in attendance 25 Saturdays during the academic year and 6 weeks during the summer session;
- to do everything I possibly can to improve my grades;
- to set aside homework and study time everyday;
- to respect myself and each Upward Bound student, staff, teacher/tutor,
- to respect private and public property at all times in all places;
- to involve myself fully in the Upward Bound Program and all of its services
- to commit myself to be an Upward Bound WINNER and further my education beyond high school.

Print student's name: _____

Student's Signature: _____

Date: _____

PARENT COMMITMENT

I do hereby commit to the following:

- to get my son/daughter to Upward Bound on time and picked up promptly after activities;
- to make sure my son/daughter is in attendance 25 Saturdays during the academic year and 6 weeks during the summer session (if not I agree to provide the office with a written excuse for each absence);
- to make sure my son/daughter set aside time everyday to do their homework and study;
- to make sure my son/daughter bring their homework, school books, pen/pencil, and paper to all Upward Bound session;
- to participate fully in my son/daughter academic success.
- to attend all Upward Bound parent meetings as is possible;
- to participate in Upward Bound activities whenever possible.

Parent's Signature: _____

Date: _____